

How to Setup Billbox Woocommerce Plugin on Wordpress

Purpose

This document aims to guide you through setting up the Billbox Woocommerce plugin on your Wordpress website for collections.

Updated

29th September 2021

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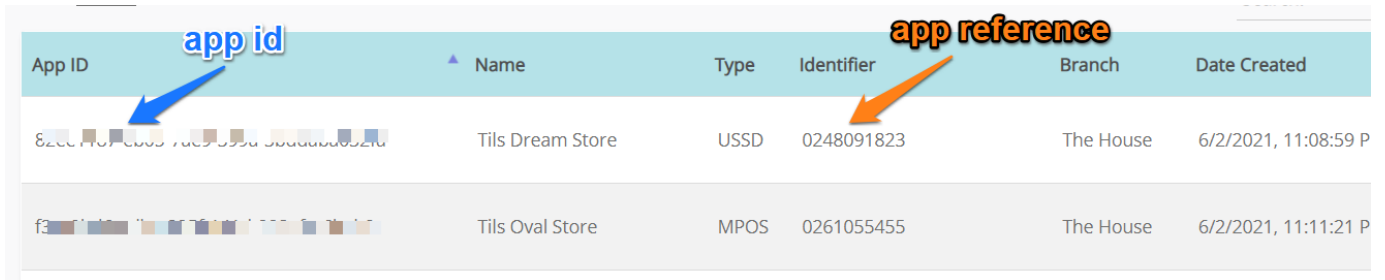
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Glossary

Term	Description
App Reference	The username/identifier you use when creating a device on your Billbox account.
App Secret	The secret you use when creating a device on your Billbox account
App Id	The appId generated after you have created a device on your Billbox account

Example.

In your Billbox account Device menu, your device list looks like this:



App ID	Name	Type	Identifier	Branch	Date Created
82cc740f60057dc9399a3b0000000210	Tils Dream Store	USSD	0248091823	The House	6/2/2021, 11:08:59 P
f3111111111111111111111111111111	Tils Oval Store	MPOS	0261055455	The House	6/2/2021, 11:11:21 P

Prerequisites

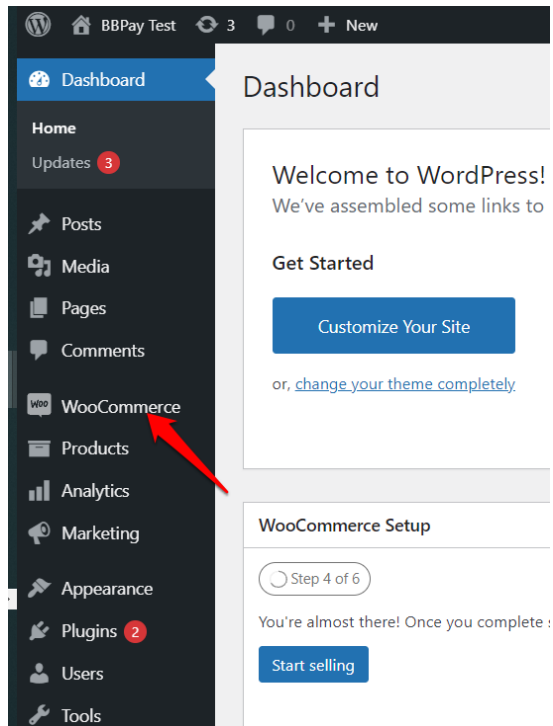
- You must have a Billbox account.
- You must have already created a device on your Billbox account.

Steps

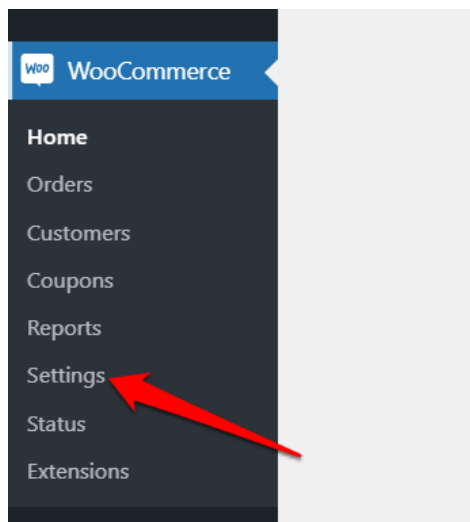
1. Log in to your Wordpress website admin account

The administrator URL would be something like <https://somerchant.com/wp-admin>

2. On the navigation bar to the left select click **Woocommerce**.

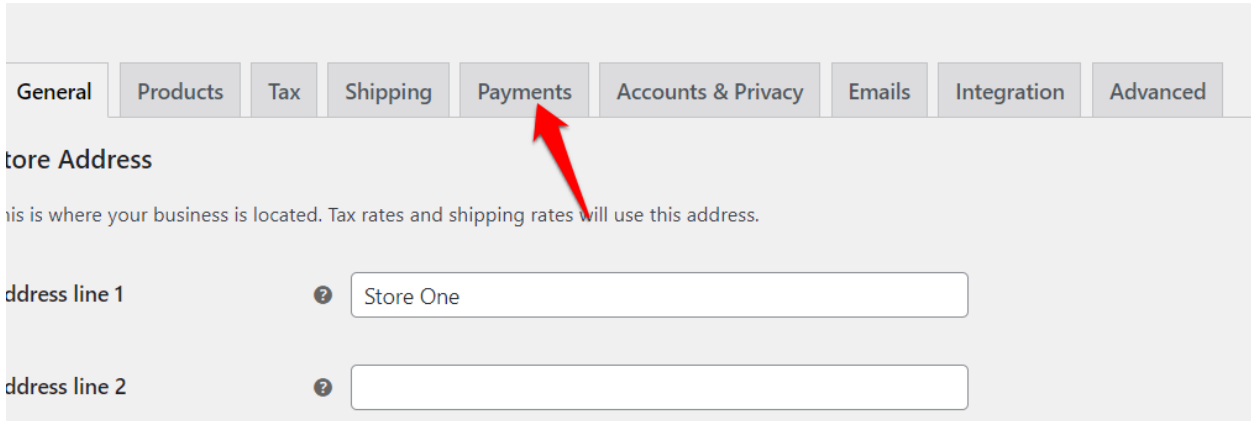


3. Next, select **Settings**



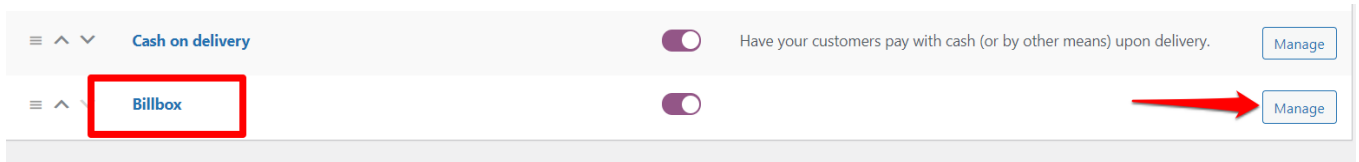
4. On the Woocommerce Settings page, select the **Payments** tab

General



The screenshot shows the WooCommerce Settings page. At the top, there is a horizontal menu with tabs: General, Products, Tax, Shipping, Payments, Accounts & Privacy, Emails, Integration, and Advanced. The 'Payments' tab is highlighted, and a red arrow points to it. Below the tabs, the 'Store Address' section is visible, with a description: 'This is where your business is located. Tax rates and shipping rates will use this address.' There are two input fields: 'Address line 1' containing 'Store One' and 'Address line 2' which is empty. Each field has a help icon (question mark) to its left.

5. On the **Payments** page a list of payment gateways installed on your website will be displayed. Look for **Billbox** and click the **Manage** button on the right.

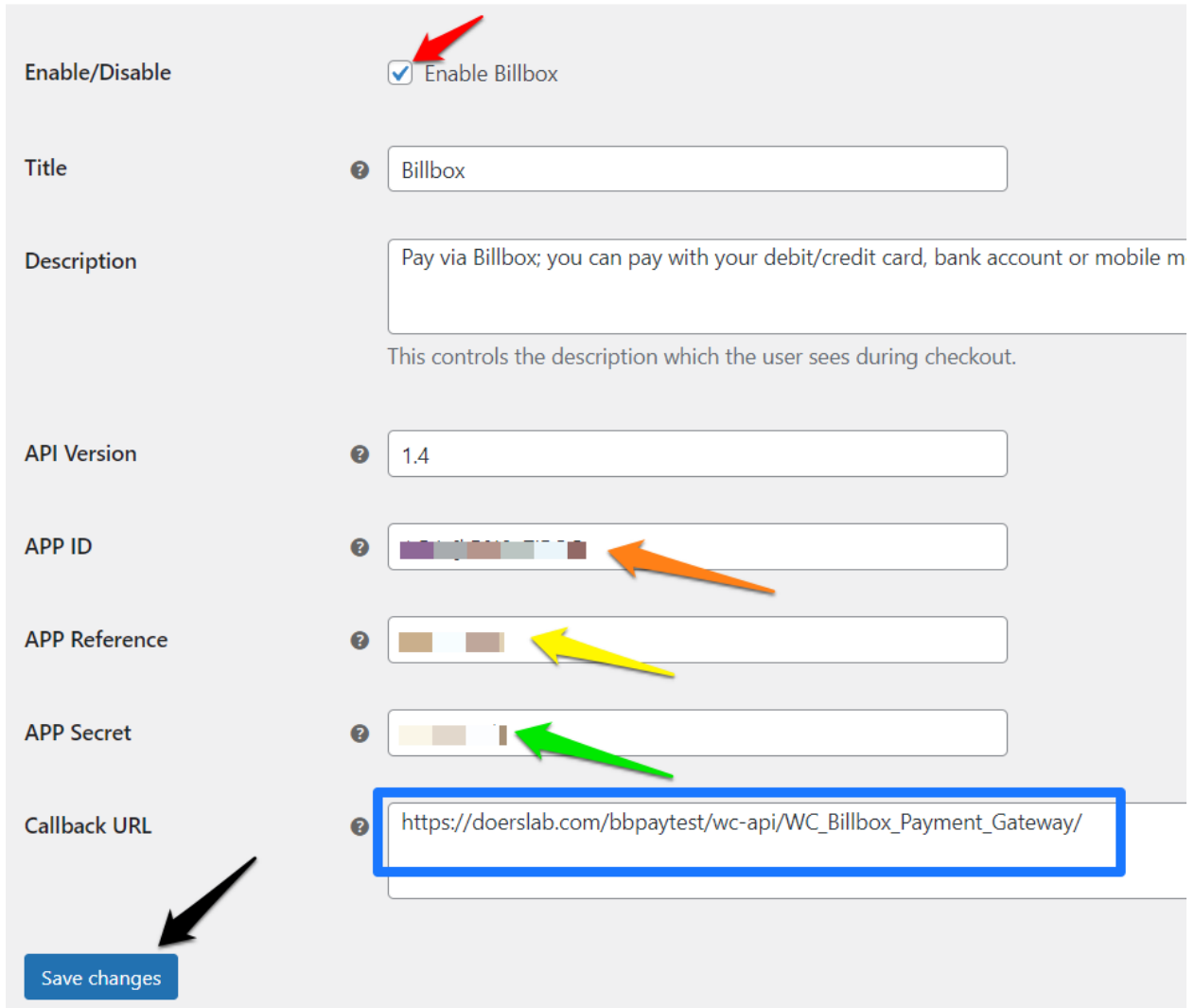


The screenshot shows a list of payment gateways. The first gateway is 'Cash on delivery' with a toggle switch and a 'Manage' button. The second gateway is 'Billbox', which is highlighted with a red rectangle. It also has a toggle switch and a 'Manage' button. A red arrow points to the 'Manage' button for the 'Billbox' gateway.

6. Now you are on the Billbox Woocommerce plugin configuration page, do the following:

- Check the **Enabled** checkbox. (red arrow)
- Enter your app Id in the field labeled **APP ID**. (orange arrow)
- Enter your device identifier/username in the field labeled **APP Reference**. (yellow arrow)
- Next enter your device secret in the field labeled **APP Secret**. (green arrow)
- Copy the text you find in the **Callback URL** field and paste it somewhere safe. You will need it to update your callback URL in your Billbox account device settings.
- Save your changes.

Payments



The screenshot shows the configuration form for the Billbox payment gateway. The form includes the following fields and annotations:

- Enable/Disable:** A checkbox labeled "Enable Billbox" is checked. A red arrow points to this checkbox.
- Title:** A text input field containing "Billbox". A question mark icon is to the left of the field.
- Description:** A text area containing "Pay via Billbox; you can pay with your debit/credit card, bank account or mobile m". Below the text area, a note states: "This controls the description which the user sees during checkout."
- API Version:** A text input field containing "1.4". A question mark icon is to the left of the field.
- APP ID:** A text input field containing a masked value. An orange arrow points to this field.
- APP Reference:** A text input field containing a masked value. A yellow arrow points to this field.
- APP Secret:** A text input field containing a masked value. A green arrow points to this field.
- Callback URL:** A text input field containing "https://doerslab.com/bbpaytest/wc-api/WC_Billbox_Payment_Gateway/". The entire field is highlighted with a blue border.
- Save changes:** A blue button at the bottom left. A black arrow points to this button.

7. Log into your Billbox account

Go to <https://usebillbox.com>

8. Go to Devices in the navigation menu

9. Select the edit button to edit the device you want

10. Go to the field labelled Callback URL and paste the text you copied in step 6

11. Save your changes

12. You are done!